



BOARD OF PARKS AND RECREATION

January 11 2016

5:30 p.m. Basement Thorman Conference Room
801 Texas Ave., City Bldg. 3, El Paso, Texas

Minutes

Members Present: 4

District 2 – Steve Lujan
District 5 – Theresa Welch Fordham
District 6 – Francoise A. Feliberti
District 7 – Sylvia Carreon

Members Absent: 3

District 3 – Deanna A. De La Cruz
District 4 – Roy Gilyard
District 8 – Ana Roush

Vacancies: 2

Mayor – Vacant
District 1 – Vacant

City Staff Present

Tracy Novak, Director of Parks and Recreation
Paula Powell, Parks and Recreation Assistant Director
Joel McKnight, Parks and Recreation Assistant Director
Steve Lunsford, Parks Superintendent
Maggie Binkley, Administrative Assistant

Capital Improvement Department

Jim Fiske, Planning Administrator
Daniel Garcia, Project Manager
Oscar Jaloma, Project Manager

Streets and Maintenance

Victor Rivera, Facilities Maintenance Superintendent

Public Present

None

1. Agenda Item #1. Meeting Called to Order
Theresa Welch Fordham, Chair, called the meeting to order at 5:31 p.m.
2. Agenda Item #2. Approval of Minutes: December 14, 2015
Motion by Sylvia Carreon to approve minutes as written. Second by Steve Lujan. Motion carried (unanimous).
3. Agenda Item #3. Call to the Public (for items not on the agenda)
None

4. Agenda Item #4. Update and Discussion: Facility Maintenance Activities – Victor Rivera, Facilities Maintenance Superintendent

Victor Rivera, Facilities Maintenance Superintendent, reported on the following items:

- Crews are finishing dismantling and storing Christmas decorations. The work was delayed due to equipment failure (bucket truck in shop).
- Work has been completed on restroom heaters
- Continue to monitor Restrooms for cleanliness

Discussion followed on methods and suggestions to keep rest rooms clean and free from vandals.

5. Agenda Item #5. Discussion and Action: Ethics and Sexual Harassment Training.

Theresa Welch Fordham, Chair, requested that all members who have not taken the training at City Hall may now elect to take the training here at City 3. It was determined that all members present had taken the training with the exception of Ms. Fordham. No Action taken. Recording secretary will contact the remaining board members for training requirements and schedule training if necessary.

6. Agenda Item #6. Update and Discussion: Projects – Ascarate Trail, Tierra Del Este Trail, Eastside Regional Park, Eastside Sports Complex, Lomaland Recreation Center, and las Palmas. – Tracy Novak, Parks and Recreation Director

Mr. Novak, Parks and Recreation Director, introduced the following CID (Capital Improvement Department) personnel to update the Board on their prospective projects:

Eastside Regional Park – Daniel Garcia CID Project Manager

Mr. Garcia gave the following updates on the former Hueco Club:

- Master plan approved 06/30
- Currently negotiating with design – Phase I
- Hope to go to City Council first week in February
- Preliminary final concept within two months

Trails – Jim Fiske, Planning Administer

Mr. Fiske reviewed the following Trials:

Playa Drain – 7/15 acquired property

- Working with EPWU & city legal
- City will maintain the trails
- Included: Landscaping, Hike & Bike trail with exercise kiosks

Tierra Del Este – Swartz donation

- Located on a natural gas easement
- Will need funding to complete

Oscar Jaloma, CID Project Manager

Mr. Jaloma reported to the Board on the following updates:

Eastside Sports Complex

- Currently under Cone of Silence (bidding)
- To go to City Council 02/16
- Negotiating design build and timeline

Lomaland Recreation Center

- On a 3-year roll out plan
- City Council will be authorizing funds

Las Palmas/Argal Park

- Located on Pendale
- City council will make decision authorizing funds to begin project
- 12.4 acres

7. Agenda Item #7. Update and Discussion: Sports Penalty Matrix Revision – Paula Powell, Assistant Parks and Recreation Director

Paula Powell, Assistant Director, explained to the Board that the Sports Penalty Matrix Draft Revision is currently under review. The draft is to be vetted through the officials and sports managers. A completed revision will be presented to the Board next Parks and Recreation Advisory Board meeting.

8. Agenda Item #8. Subcommittee Assignments (as needed)
None

9. Agenda Item #9. Reports on Recent Activity

- a. Recent City Council Agenda Items
- b. Upcoming Committee Meetings List
- c. Land Acquisition List
- d. Parks and Recreation Construction Projects List

Theresa Fordham, Chair, advised the Board that further information on the above items can be located in their packets and on the City's website. Being no further discussion she moved on to the next agenda item.

10. Agenda Item #10: Identify Items for Future Agendas

- Project updates as they become available
- Parks Sports Penalty Matrix final revision
- Update on Monies allocated for lights
- El Paso Water Utilities dual efforts – skate parks
- Board member excessive absences

11. Adjournment – 6:23 p.m.

Minutes submitted by Maggie Binkley, Administrative Assistant